



AGENDA ITEM NO:8

Cabot, Clifton & Clifton East Neighbourhood Partnership 22nd October 2013

Report of: Nick Christo, Area Co-ordinator, Neighbourhoods

Title: Devolved Service Update - Area Coordinator

Contact Telephone Number: 07585 909030

Recommendations:

1. To note the contents of the devolved budgets.
2. To consider the Wellbeing Applications in Appendix A – D.
DECISION TO BE MADE BY NEIGHBOURHOOD COMMITTEE
3. To note the update on the NP review
4. To note the Active Neighbourhood Travel Grant guidance (round 3)
5. To note the Bristol European Green Capital 2015 opportunity for NPs
6. To note update on 20mph rollout

The total devolved budget for 2013/2014 for the Cabot, Clifton & Clifton East Neighbourhood Partnership including Section 106 developer contributions is **£576,649.25**. Below is a breakdown and update for each category.

1. **Local Traffic Schemes Budget: £27,500**
Footways Budget: £126,000 (inc. £63,000 carry forward)
Surface Dressing Budget: £5,288

Minor Traffic Schemes					
Location	Ward	Details	Budget	Start on Site	Scheme Completed
Partnership Wide		Minor signs & lines	£1,500	N/A	N/A

At the previous NP meeting in March, we received a report from the Highways Department asking for a pause in implementing the Local Traffic Schemes that had been prioritised. This means that the prioritised Local Traffic Schemes will be delivered throughout 2013 & 2014. Agenda item 7 gives more details and updates with regards to the implementation

of these schemes as well as Footways and Surface Dressing.

2. Clean & Green

Budget - £1,500 + £545.92 carry forward

Clean & Green					
Works Requested	Requested By	Ward	Resource Used	Cost	Balance remaining for Ward
Greening up WUF Tenants Association	Tools & Plants	Cabot		£100	£572

		Clifton			£850.00
		Clifton East			£522.96

The Area Environment Officer (deborah.white@bristol.gov.uk) will be managing the £1500 'Clean & Green' money which can be used to fund small environmental improvements, delivered by the Clean & Green team or through Community Payback. Additional sums may be available, too.

Requests for using the Clean & Green fund can be made by:

- Any member of the public direct to Deborah White
- Any member of the public contacting the Neighbourhood Development Officer (lorna.heaysman@bristol.gov.uk) or Area Co-ordinator (nick.christo@bristol.gov.uk)
- Local groups contacting local Councillors
- Councillors direct to Deborah
- Through the Neighbourhood Forums

The Area Environment Officer will then meet the Clean & Green team to access the work to ensure it's within the scope of the Clean & Green team and determine how much and how many days the work will take to complete.

The Area Environment Officer will then email the Councillors to get the approval for the work to be carried out and then a date will be arranged with the team for the work to start.

Any work approved will be formally agreed at the following Greater Bedminster Community Partnership meeting through the Area Co-ordinator.

3. Wellbeing

Budget - £30,000 + £8,101 carry forward = £38,101

The Cabot, Clifton & Clifton East NP received 4 Wellbeing applications for consideration. These are:

- Clifton Bid - £8,000 – Purchase of Christmas Lights (appendix a)
- Kingsdown Conservation Group - £1,528 +VAT – Replace 2 anachronistic modern

- lanterns (appendix b)
- Christmas Steps Arts Quarter - £809.39 – Printing of leaflet (appendix c)
- Ambra Vale Residents - £1,331 – Commission a mosaic design of Cliftonwood Houses (appendix d)

The applications have been shared with the Wellbeing Sub Group prior to the meeting.

4. Section 106 (S106)

Budget:

- **Parks - £103,502.91**
- **Transport - £190,827.17**
- **Urban Design - £62,182.75**
- **Community Buildings- £21,201.50**

Community Infrastructure Levy (CIL) -0 £9,237.00

Agenda item 9 requests Parks S106 spend as requested by the Environment Working Group.

5. Update on the Neighbourhood Partnership Review

Following the completion of the Neighbourhood Partnership Review in April 2013 and the analysis of the review findings which were taken to the June round of Neighbourhood Partnership meetings, the Neighbourhood Partnership team started the practical work of crafting the change proposals for strengthening Neighbourhood Partnerships and enhancing their ability to get things done.

We had originally planned to have some early conversations about this work with representatives of NPs during the summer, but as you will be aware, there is a great deal of work happening within the Council around how we manage the significant budget pressures moving forward and how the Council will work in the future, therefore this work has been delayed.

As it is important that any changes proposed to how the Neighbourhood Partnerships work will fit with the new organisational direction and structure, we have had to suspend our original timetable for completing our work until we know more about what the organisation will look like in the future.

It is our hope that we will be better placed to bring our change proposals to a wider audience in mid to late October.

6. Active Neighbourhood Transport Grant - Round 3

Round opens 1st December 2013

Round closes 28th February 2014

(Please note that all projects must be implemented before April 2015).

We are pleased to offer a third round of grants funded through Bristol's Local Sustainable Transport Fund (LSTF) as part of its Active Neighbourhoods Programme.

Grants are available from as little as £500 up to a maximum contribution of £3,000 and funding is limited.

Sustainable travel is important for individuals, communities and the wider environment. On a personal level, it can help us take short journeys on foot or by bike, increasing our activity levels to benefit our health as well as saving us money. For communities it can increase the numbers of people out on the street, making the streets feel safer and encouraging use of local shops and facilities. On a wider level, sustainable travel aims to provide attractive options for young people, commuters and older people alike, as well as improving air and noise quality in our city.

What are the main aims of the grant?

Schemes need to be locally led and support the LSTF objectives by:

- Supporting and strengthening local economies (encouraging people to walk, cycle, or use public transport to travel to neighbourhood shops and services, rather than driving to other locations);
- Increasing physical activity to improve health, through greater use of walking and cycling for local journeys;
- Reducing unnecessary car trips and associated parking/pollution/congestion

Who can apply?

Applications must be submitted by a constituted group, this could be a local resident groups, traders associations, voluntary and community groups, statutory organisations, or Neighbourhood Partnerships.

We are looking for bottom up, community led, projects, whereby project ideas come from local communities. We encourage applications that will address travel related issues within a particular local community, or a local shopping area, or by a particular group of people, with specific needs.

Examples of what could be funded:

Grants awarded in round 1 and 2:

- Lockleaze, Ashley, Easton, Lawrence Hill and St George will benefit from a "Silver Cycling" programme This will help older adults get back on their bikes and rediscover the joys of cycling in a safe and sociable way;
- Greater Bedminster will develop a pocket park and art installation on East Street, to make a popular walking route both direct and pleasant;
- In Totterdown, cycle storage and park benches will be installed part way up the Wells Road, to encourage short journeys to local shops on foot and by bike
- Bristol Bike Project is running a project for young people between 11 and 17 to learn basic and advanced bicycle mechanics. They will apply this learnt knowledge as they restore and rebuild a safe and fully functioning bike for themselves.
- GoodGym Bristol is a new exciting community project whose aim is to use the energy that is normally wasted in gyms to benefit the community as a whole. They organise regular group runs and cycles to community projects during which they stop and help local community organisations.
- Hotwells and Clifton Community Association have renovated the City 'gateway' site of Cumberland Piazza, identifying key cycle routes, constructing information panels, creating webpages to complement each information panel, and put on an event increase the utilisation of existing cycle and pedestrian routes in the area by local people, commuters and visitors.

Two Community Interest Companies have been funded to develop projects to benefit the whole city:

- Roll for the Soul recently opened the Bristol Community Bike Café and Cycle Hub in Quay Street; and
- Playing Out will be able to reach more communities with their after-school street play project.

Other ideas could include:

- Events to encourage people to be more active and use the car less;
- Local groups working together to address particular barriers to active travel issues in their area;
- Grants can support a one-off initiative, or be used as 'seed' money to pilot a longer-term project; and
- Installation of a handrail on a steep hill to aid walking for older people.

These are examples of initiatives that have been previously funded, or could potentially gain future funding. However, be original and creative with your own ideas. Think about the issues in your local area and what is needed to solve them.

Examples of what will not be funded

We will not be funding any infrastructure projects in this round of funding e.g. laying cycle/foot paths, pedestrian crossings, junction alterations, road widening etc. We will however consider applications for safe routes to schools projects.

Extra funding or match-funding

The grant could also be used as a contribution towards more expensive schemes, if additional sources of money are available (for example a devolved neighbourhood transport grant, other national or local grant funding).

Contact us - for support with your application

If you require advice or support with developing your idea, consulting locally or completing the form, please contact our Community Active Travel Officers:

Ben Bowskill - Community Active Travel Officer

Mobile 07768422700 Office 0117 903 6745

Email Ben.bowskill@bristol.gov.uk

Lizzie Thal-Jantzen

Mobile 07768421602 Office 0117 903 6745

Email Lizzie.Thal-jantzen@bristol.gov.uk

If you require any further information about the grants or application process, please contact Janine McCretton on 0117 903 6745, Gill Calloway on 0117 903 6707 email Janine.mccretton@bristol.gov.uk or Gill.calloway@bristol.gov.uk

7. Bristol European Green Capital 2015

Bristol was awarded the title of European Green Capital 2015 in June 2013. Only five other cities have received this prestigious award and Bristol is the first UK city to have held the title.

The award was given to Bristol because of its good track record of environmental improvements and its ambitious plans for more. Overall Bristol residents have the greenest lifestyles of any major UK city:

- More walk and cycle to work improving their health and reducing congestion,
- They produce less waste and recycle more,
- They have the lowest home energy bills,
- They enjoy Bristol's many green spaces, and
- Thousands are taking part in community and green initiatives making the city a better place to live.

Winning this award is an opportunity to improve the quality of life in Bristol and to create local jobs. During 2015 Bristol will hold a series of events and activities to celebrate the award with the planning starting this autumn. Ideas include:

- Holding exciting community events that everyone can take part in;
- Funding local projects that make a difference to the environment such as every primary school child planting a tree
- Hosting high profile international visits promoting Bristol and our businesses to create local jobs.

What we would like from Neighbourhood Partnerships?

We would like Neighbourhood Partnerships to start thinking about how they would like to celebrate the Bristol being the European Green Capital in 2015.

Do you have any events or activities planned that can incorporate a green theme? What projects and initiatives would you like to start in 2015 that can create improvements in the quality of life long after the year ends?

We would like to establish a Neighbourhood Partnership working group to bring together ideas for events and activities to ensure that the 2015 programme serves every community and ask that the partnership nominate one member to take part in this.

If you would like to hear more about the Award and how you can get involved contact Alex Minshull, Sustainable City Manager – alex.minshull@bristol.gov.uk

8. 20mph Rollout Update

In July 2012, following a successful pilot scheme, Bristol City Council voted to bring in a 20 mph speed limit throughout Bristol. The scheme will cost £2.3 million. This will come from a share of the Local Sustainable Transport Fund (LSTF) allocated by the Government in 2012 and the Local Transport Plan Settlement.

The lower speed limit is proposed to be introduced in six phases starting with central Bristol in 2013 and is proposed to continue until 2015. Appendix E & F show the rollout phase and also the inner city 20mph proposals.

All roads except dual carriageways, 40 mph and 50 mph roads will be considered for the new 20 mph speed limit. The speed limit would apply to all motorised vehicles on the road.

Consultation took place from June 2013 and members from the team came to both Neighbourhood forums to gather feedback and seek resident's views on the proposed 20mph roll out. This was mostly positively received. The new Speed Limit Order (SLO) went out for formal consultation from 24th July – 15th August and currently all objections are being considered before the Executive Member for Transport signs off the new SLO. Implementation of the central phase is expected to take place between October and December 2013.

For more information then please visit: www.bristol20mph.co.uk



APPENDIX A

Cabot, Clifton and Clifton East Neighbourhood Partnership Well Being Fund Application

1. Which area of our Neighbourhood Partnership do you plan to work in?

Cabot ☐ Clifton ☒ Clifton East ☐ All ☐

2. Your details:

Name of your group or organisation: BID Clifton Village

Contact Address: The Library Joseph King House 3a Boyces Avenue Clifton Bristol

Post code: BS8 4AA

Telephone number: 07921 129375

E-mail address: rosie_j@blueyonder.co.uk

Name of the contact person within your group or organisation:
Rosie Joseland BID Coordinator

3. Please tell us briefly about your group or organisation: What do you do?

Business Improvement District in Clifton Village

4. Please tell us about the piece of work you are asking us to fund, who is the project aimed at:

Christmas Street Lighting

5. When will the piece of work take place?

November – January annually

6. Why is your project is needed? – Please also state how you have consulted with your client group.

We have canvassed the opinion of all BID Members on Christmas Lighting and have liaised with Board Members who are there to represent the best interests of all BID

members

7. Impact of your piece of work

Please state how your project will impact on our Neighbourhood Partnership Action Plan/ Priorities – please be specific with realistic measurable outcomes

If it impacts on more than one, please tell us about all of them. You must say clearly how your piece of work will make an impact on any of the priorities you have indicated

Serial	Priority	What impact will your project have? (e.g. 12 people to receive training, one community event with 150 attendees)	How will you record and evidence our achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)
1.	Community engagement and capacity building	See Attached	
2.	Improving the lives of people living in the neighbourhood		
3.	Older people (ring fenced funding)		

8. How much money are you asking for?

£8,000

9. How will you make sure your project is of benefit to the relevant equalities communities in the area? (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or other disadvantaged groups)? Please tell us as much as you can – you can attach additional sheets of paper if you need to.

By having Christmas Street Lights in Clifton Village we will be engaging with everyone – residents, businesses and visitors.

10. Please set out a breakdown of the total costs of your piece of work, showing us which items you are asking us to fund and which are being funded from another source

Item	Cost	Please tick if you are asking for us to fund this item
Proposed Cost of Christmas Street Lighting	£16,000 to be funded by BID Clifton Village	
Cost of Replacing Street Lighting (which will be used for many years) to meet BCC standards	£8,000	XXX Yes we are seeking funding for this

Total Cost:	£24,000	Amount requested £8,000	
11. Does your group have a formal constitution (set of rules for your group) please enclose		Yes (tick) X	No (tick)
Does your organisation have the any of the following documents a. An Equal Opportunities Policy b. A Health and Safety Policy c. A Safeguarding Policy (this is required if you are working with Children and Young People or Vulnerable People) d. Public Liability Insurance - this may also be required if you are working with the general public.		X	
12. Does your group have a bank/building society account and do cheques need to be signed by two or more signatories?		X	
If you can answer Yes to questions 11 and 12, complete the box below . If one or both of your answers to 11 and 12 is No , please answer question 13 .			
Please give us the details of your Bank/Building Society Account into which we should pay a grant if you are successful		Name of Account: BID Clifton Village Bank/Building Society: Lloyds Branch: Clifton Account Number: Branch Sort Code:	
13. If you answered No to questions 11 or 12 above, we will want to pay your grant through a formally constituted group if your application is successful. Please tell us below which group will receive a grant on your behalf for this piece of work.			
Name of the group:		Address:	
Please give us the details of this group's Bank/Building Society Account into which we should pay a grant if you are successful		Name of Account: Bank/Building Society: Branch: Account Number: Branch Sort Code:	
Please ask the Chair of the Group or the Group's Treasurer or Chief Executive to sign below to confirm that they are willing to receive the Grant on your behalf: I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group. Name: Andrew Morgan MBE Position: Chair BID Clifton Village			

Group/Organisation:

Signed:

Date:

Declaration

Signature of person submitting the form:

Signature:

Name: Rosie Joseland

Date: 7.10.13

Position in the group or organisation:
BID Coordinator

For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form). If you are not a formally constituted group, this application must be signed by another member of your group:

Signature:

Name:

Date: 7.10.13.

APPENDIX 1

CHRISTMAS STREET LIGHTING - CLIFTON VILLAGE

For the past 9 years Clifton Village has seen Christmas Street Lighting throughout the heart of the Village.

This has been achieved by having Christmas Lighting across the streets, columns of lights around prominent lamp posts and also small trees which decorate those premises where we have been able to gain an adequate fixing. For the past 3 years The Mall Gardens has had a large 45ft tree erected and this has become the focal point of the Village and has been used as a gathering point for carol singing and resident festive activities.

By having the Christmas streetlights Clifton has involved the whole community and made the Village an attractive and social place to be. It has brought great joy and has also been instrumental in raising significant funds for charity.

For many years the Christmas decorations have in the main been funded by local businesses and last year BID Clifton Village took over responsibility for funding Christmas Lighting in the Village.

It has become apparent over the last few years that many of the street and column lights are in bad order with some being unsafe to install this year. Whilst we have over the years invested money in renewing some of the lights etc. we now find ourselves needing to invest a significant amount of money to replace these and it is for this reason we are applying for funds from the Wellbeing Fund.

BID Clifton Village is committed to ensuring the wellbeing and community spirit of its members as well as local residents and visitors and we feel it is important that Clifton continues to celebrate Christmas. The Village receives a great number of tourists/visitors and we have been recognised by the Destination Bristol as having a great display worthy of being noted in their Christmas literature.

For ten days this November Clifton Village is to be used for filming a 2 hr drama based on Chris Jefferies and as this is re-living the events around the Jo Yates Murder in 2010, when Christmas lighting was in place we are under pressure to ensure it continues to be. Looking forward this alone will be seen by millions of viewers and is an ideal marketing tool to promote the Village/Bristol.

The budget costs for 2013 are:

To install & take down all street lighting by an approved BCC contractor	£ 8600 ex VAT
To provide & install 85 small Christmas trees above shops	£ 4200
To provide, install & take down large 45ft Christmas tree in the Mall Gardens	£ 1600
Lighting Up Public Switch on Event & Carol Singing	£ 1600 ex VAT
	<hr/>
	£16,000
	<hr/>

These costs do not include any funds for replacing of existing lighting

BID Clifton Village has agreed to cover the proposed costs of £16,000 but we do not have any other funds within our Christmas budget. We are seeking an amount of £8,000 from the Neighbourhood Partnership which will be used to replace the street crossings, column lighting etc and will ensure that Clifton Village will be lit this Christmas.

By purchasing replacement lighting you will be investing in the future as the anticipated life of the lights as they will then require no additional replacements for many years.

07.10.2013.



APPENDIX B

Cabot, Clifton and Clifton East Neighbourhood Partnership Well Being Fund Application

1. Which area of our Neighbourhood Partnership do you plan to work in?

Cabot ☒ Clifton ☐ Clifton East ☐ All ☐

2. Your details:

Name of your group or organisation: Kingsdown Conservation Group

Contact Address: John Frenkel 23 Somerset Street Kingsdown

Post code: BS2 8LZ

Telephone number: 9240853

E-mail address: Johnfrenkel@blueyonder.co.uk

Name of the contact person within your group or organisation:

3. Please tell us briefly about your group or organisation: What do you do?

In 1971, residents set up the Kingsdown Conservation Group which has been active in the conservation and enhancement of the conservation area. KCG has a constitution and an elected committee. It is a member of the Bristol Neighbourhood Planning Network.

4. Please tell us about the piece of work you are asking us to fund, who is the project aimed at:

KCG seeks to replace two anachronistic modern lanterns on the cast iron lamp columns of Ninetree Hill with reproduction box lanterns. Ninetree Hill is an entrance to the Kingsdown Conservation Area. I append two photographs at the end of this form.

5. When will the piece of work take place?

Start date: ...as soon as possible End date:

6. Why is your project is needed? – Please also state how you have consulted with your client group.

The 2013 annual general meeting approved the proposal to use KCG's funds to improve these lamp columns.

7. Impact of your piece of work

Please state how your project will impact on our Neighbourhood Partnership Action Plan/ Priorities – please be specific with realistic measurable outcomes

There is little to add to the purpose, which is to enhance the visual appearance of the conservation area.

If it impacts on more than one, please tell us about all of them. You must say clearly how your piece of work will make an impact on any of the priorities you have indicated

Serial	Priority	What impact will your project have? (e.g. 12 people to receive training, one community event with 150 attendees)	How will you record and evidence our achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)
1.	Community engagement and capacity building		
2.	Improving the lives of people living in the neighbourhood		
3.	Older people (ring fenced funding)		

8. How much money are you asking for?

The cost for upgrading lamp columns C2 and C3 on Ninetree hill to a modern electric old looking gas type lantern will be £1,528. 08 +vat. The figure was supplied by the Lighting Department in 2012. KCG seeks a grant of 50% of the cost, it would fund the balance.

The Street Lighting Department have informed Kingsdown Conservation Group that the cost of the conversion of the lamp column includes the cost of modernising the lighting equipment associated with a heritage cast iron lamp column.

9. How will you make sure your project is of benefit to the relevant equalities communities in the area? (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or other disadvantaged groups)? Please tell us as much as you can – you can attach additional sheets of paper if you need to.

They will all be uplifted by seeing historically correct lanterns.

10. Please set out a breakdown of the total costs of your piece of work, showing us which items you are asking us to fund and which are being funded from another source

Item	Cost	Please tick if you are asking for us to fund this item
The figure quoted is	£1,528. 08 +vat	50% of this cost the

supplied by the Council's Lighting Department (Andy Rugman) who would carry out the installation.		balance to be financed by Kingsdown Conservation Group
Total Cost:		
11. Does your group have a formal constitution (set of rules for your group) please enclose Does your organisation have the any of the following documents a. An Equal Opportunities Policy b. A Health and Safety Policy c. A Safeguarding Policy (this is required if you are working with Children and Young People or Vulnerable People) d. Public Liability Insurance - this may also be required if you are working with the general public.	Yes(tick) X	No(tick) X X X X
12. Does your group have a bank/building society account and do cheques need to be signed by two or more signatories?	X	
If you can answer Yes to questions 11 and 12, complete the box below . If one or both of your answers to 11 and 12 is No , please answer question 13 .		
Please give us the details of your Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: - Kingsdown Conservation Group Bank/Building Society: Santander UK plc Branch: Chatham Account Number: Branch Sort Code:	
<p>Please ask the Chair of the Group or the Group's Treasurer or Chief Executive to sign below to confirm that they are willing to receive the Grant on your behalf:</p> <p>I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group.</p> <p>Name: John Frenkel</p> <p>Position: secretary</p> <p>Group/Organisation: Kingsdown Conservation Group</p> <p>Signed: John Frenkel</p>		
<p>Date: 13th September 2013</p>		

Declaration

Signature of person submitting the form:

Signature: John Frenkel

Name: John Frenkel

Date: 13th September 2013

Position in the group or organisation:

Secretary

For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form). If you are not a formally constituted group, this application must be signed by another member of your group:

Signature:

Name: Mary Wright (committee member)

Date: 13th September 2013



Lamp column 2



lamp column 3



APPENDIX C

Cabot, Clifton & Clifton East NP Well Being Fund Application

1. Which area of our Neighbourhood Partnership do you plan to work in?

Cabot ☒ Clifton ☐ Clifton East ☐ All ☐

2. Your details:

Name of your group or organisation: Christmas Steps Arts Quarter Association

Contact Address: c/o Potters, 9 Perry Road

Post code: BS1 5BQ

Telephone number: 0117 3308445

E-mail address: margcrump@aol.com

Name of the contact person within your group or organisation: Margaret Crump

3. Please tell us briefly about your group or organisation: What do you do?

Our traders' and business group supports and promotes independent traders in the 8 unique streets that form the Christmas Steps Arts Quarter. As part of promoting the economic sustainability of the businesses and area, we foster community relations, development of the area as a visitors' attraction and cultural asset, retail regeneration, security and environmental concerns – please see www.christmasstepsartsquarter.co.uk for more details of events, etc.

4. Please tell us about the piece of work you are asking us to fund, who is the project aimed at:

We are seeking funding to re-print an existing, extremely successful CSAQ leaflet which had been developed to promote the area and overcome the barrier of its 'hidden location' (The design of the original leaflet received support from Retail Sector Development Project).

The purpose of the leaflet is to make visitors to the city and local residents aware of the area, its cultural and historic background and importance, and its unique retail offer - thus increasing footfall for local traders and visitor dwell-time.

The original leaflet worked extremely well and was reported by local businesses to have generated much additional footfall.

The leaflet was distributed via local traders, the TIC, hotels, public buildings (e.g. Royal West of England Academy) and University, but the original print run of 10,000 copies was used up in one year. Re-print of leaflet would help continuing the success of the project and fully utilise the initial investment from the first print-run.

This proposal is supported by the Retail Sector Development Project (ref: Eva Stuetzenberger eva.stuetzenberger@destinationbristol.co.uk)

Appendix 1: Existing Leaflet

5. When will the piece of work take place?

Start date: 1 June 2013.. End date: 30 May 2015

6. Why is your project is needed? – Please also state how you have consulted with your client group.

The leaflet, made available at Tourist Information bureaux, hotels, libraries, art galleries and other public buildings will help to establish the neighbourhood as a tourist destination and cultural amenity. This leaflet is needed to:

- Increase footfall by increased exposure of this rather 'hidden' location
- Foster economic sustainability of traders and businesses

- Provide Information/education about historic/cultural importance of area
- Stimulate regeneration of a local retail area which lacks key aspects of other high streets such as principal traders and popular bus routes.

Consultations took place at regular (monthly) meetings of the CSAQ, attended by 10 to 20 local businesses. The success of the leaflet was discussed at the AGM and it was agreed that the association should seek to reprint it. It was reported that members of the public's possession of the leaflet was often the starting point for productive discussion about the amenities of the area.

7. Impact of your piece of work

Please state how your project will impact on our Neighbourhood Partnership Action Plan/ Priorities – please be specific with realistic measurable outcomes

If it impacts on more than one, please tell us about all of them. You must say clearly how your piece of work will make an impact on any of the priorities you have indicated

Serial	Priority	What impact will your project have? (e.g. 12 people to receive training, one community event with 150 attendees)	How will you record and evidence our achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)
1.	Community engagement and capacity building	All c.200 businesses (shops, offices, hospital 'Welcome Centre', Colston Hall, Red Lodge, Trenchard Street Carpark) would benefit from increased footfall and dwell-time. Increased information about local culture and history.	We will record the distribution of the leaflet in number and area covered. The leaflet carries details of the website address so that site visitor numbers can be recorded. It will be on the agenda for monthly meetings. The leaflet would acknowledge the Neighbourhood Partnership grant, bringing further feedback.
2.	Improving the lives of people living in the neighbourhood	Increases economic sustainability of traders who in many cases are also residents of the area. Increases animation of the area for the benefit of residents, visitors and businesses	
3.	Older people (ring fenced funding)	Equally beneficial for all age groups.	

8. How much money are you asking for?

£809.39 for a national printer, but possibly higher if a local firm is used

9. How will you make sure your project is of benefit to the relevant equalities communities in the area? (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or other disadvantaged groups)? Please tell us as much as you can – you can attach additional sheets of paper if you need to.

Any community group will be able to use the leaflet as a starting point, from which to contact CSAQ with any concerns and proposals for support of events and activities. The use of public and private spaces in this area for events is greatly encouraged.

The leaflet demonstrates the versatility of shops and businesses in the area, which cater for all equalities communities, including ethical trading, organisational offices of special interest groups such as the gay, lesbian and bisexual community, speciality shops and the Soil Association.

10. Please set out a breakdown of the <u>total</u> costs of your piece of work, showing us which items you are asking us to fund and which are being funded from another source		
Item	Cost	Please tick if you are asking for us to fund this item
Printing of 20,000 A3to A4 three-fold, 130gms, gloss full-colour leaflets	£808.39	yes
Re-design and photography	£100 gratuity to professional in the area	no
distribution	Done by members voluntarily	no
Total Cost:	£808.39	
11. Does your group have a formal constitution (set of rules for your group) please enclose Does your organisation have the any of the following documents a. An Equal Opportunities Policy b. A Health and Safety Policy c. A Safeguarding Policy (this is required if you are working with Children and Young People or Vulnerable People) d. Public Liability Insurance - this may also be required if you are working with the general public.		Yes(tick) yes No(tick) No no no no no
12. Does your group have a bank/building society account and do cheques need to be signed by two or more signatories?		yes
If you can answer Yes to questions 11 and 12, complete the box below . If one or both of your answers to 11 and 12 is No , please answer question 13 .		
Please give us the details of your Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: Christmas Steps Arts Quarter Bank/Building Society: : Lloyds Bank Branch, Corn St, Bristol Account Number: Branch Sort Code:	
13. If you answered No to questions 11 or 12 above, we will want to pay your grant through a formally constituted group if your application is successful. Please tell us below which group will receive a grant on your behalf for this piece of work.		
Name of the group:	Address:	
Please give us the details of this group's Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: Bank/Building Society: Branch: Account Number: Branch Sort Code:	
Please ask the Chair of the Group or the Group's Treasurer or Chief Executive to sign below to confirm that they are willing to receive the Grant on your behalf: I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group. Name: Sam Kendon Position: Treasurer Group/Organisation: Christmas Steps Arts Quarter Association Signed: _____ Date: 16 April 2013		
Declaration		
Signature of person submitting the form: Signature: _____ Name: Margaret Crump Date: 16 April 2013 Position in the group or organisation: member		
For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form). If you are not a formally constituted group, this application must be signed by another member of your group: Signature: _____ Name: Veronica Lyell, Chair Date: 16 April 2013		



APPENDIX D

Cabot, Clifton & Clifton East NP Well Being Fund Application

1. Which area of our Neighbourhood Partnership do you plan to work in?

Cabot ☐ Clifton ☒ Clifton East ☐ All ☐

2. Your details:

Name of your group or organisation: Ambra Vale Residents

Contact Address: D and K Stagg, 28 Ambra Vale, Cliftonwood, Bristol

Post code: BS8 4RW

Telephone number: 07807 233839

E-mail address: kstagg@tiscali.co.uk

Name of the contact person within your group or organisation:

David and Kathy Stagg

3. Please tell us briefly about your group or organisation: What do you do?

Neighbourhood group trying to enhance our local street. We have already started this by encouraging residents to have window boxes/baskets. We have also recycled a bicycle filling the front basket and rear panniers with flowers, an old basket style shopping trolley and are in the process of decorating and planting up a wheelbarrow.

4. Please tell us about the piece of work you are asking us to fund, who is the project aimed at:

The plan is to commission a mosaic design of the Cliftonwood Houses (Coloured fronts) and place on the wall on the left hand side of Ambra Vale as you approach from Hotwell Road. This is aimed at welcoming residents and visitors to the area and creating a community spirit.

In addition we would like to install hanging baskets on the 4 lamp posts in Ambra Wall as we feel this will enhance the efforts we have already made and will support the welcoming feeling of our community.

As such we are requesting help to fund the mosaic and installation/care of the flower baskets on the lamp posts.

1. Cost of help with a design for mosaic, making up (tiles, grout etc) and then installation onto wall.
2. Brackets and hanging baskets for 4 lamp posts to be fitted and maintained by BCC Parks.

5. When will the piece of work take place?

As soon as can be arranged

Start date: October 2013 End date: April 2014.(estimated)

We envisage the hanging baskets being in place for Spring 2014 whilst the mosaic can be commissioned over the winter months and installed once completed.

6. Why is your project is needed? – Please also state how you have consulted with your client group.

Project is intended to enhance the local area.

A leaflet was sent to all households in Ambra Vale, giving all residents the opportunity to comment on the proposals and to attend the planning meetings. Of the responses to the leaflet, there was only 1 respondent who expressed any doubts. Representatives from 14 households (out of a total of 21 households in the road) have come to our planning meetings.

7. Impact of your piece of work

Please state how your project will impact on our Neighbourhood Partnership Action Plan/ Priorities – please be specific with realistic measurable outcomes

If it impacts on more than one, please tell us about all of them. You must say clearly how your piece of work will make an impact on any of the priorities you have indicated

Serial	Priority	What impact will your project have? (e.g. 12 people to receive training, one community event with 150 attendees)	How will you record and evidence our achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)
1.	Community engagement and capacity building	Project will include all residents who want to be involved. Will bring neighbours together.	Before and after photographs. Minutes of meetings.
2.	Improving the lives of people living in the neighbourhood	Making area more appealing and increasing sense of local identity. This will also mean visitors will respect the area and reduce vandalism, litter and general anti-social behaviour.	As above.
3.	Older people (ring		

	fenced funding)		
8. How much money are you asking for? £1,331.00 (estimated – see costs below)			
9. How will you make sure your project is of benefit to the relevant equalities communities in the area? (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or other disadvantaged groups)? Please tell us as much as you can – you can attach additional sheets of paper if you need to. The project has active participants and support from the majority of residents in Ambra Vale, including those from ethnic minorities, home owners and those in rented properties.			
10. (Please set out a breakdown of the <u>total</u> costs of your piece of work, showing us which items you are asking us to fund and which are being funded from another source			
Item	Cost	Please tick if you are asking for us to fund this item	
Cost of help with a design for mosaic, making up (tiles, grout etc) and then installation onto wall	£600.00 (£400.00 - Design and make up/ £200.00 installation). Please note this is an estimated cost and again if application is successful we would obtain accurate costings.	✓	
Brackets and hanging baskets for 3 lamp posts to be fitted and maintained by BCC Parks.	£731.00 (£609.00 + VAT) These figures based on 2013 BCC Parks price list + 5% for 2014 inflation estimated	✓	
Total Cost:	£1,331.00		
11. Does your group have a formal constitution (set of rules for your group) please enclose		Yes(tick)	No(tick)
Does your organisation have the any of the following documents			✓
a. An Equal Opportunities Policy			✓
b. A Health and Safety Policy			✓
c. A Safeguarding Policy (this is required if you are working with Children and Young People or Vulnerable People)			✓
d. Public Liability Insurance - this may also be required if you are working with the general public.			✓

12. Does your group have a bank/building society account and do cheques need to be signed by two or more signatories?	Not as yet – but intended to set one up if application is successful	
If you can answer Yes to questions 11 and 12, complete the box below . If one or both of your answers to 11 and 12 is No , please answer question 13 .		
Please give us the details of your Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: See Comments above Bank/Building Society: Branch: Chatham Account Number: Branch Sort Code:	
13. If you answered No to questions 11 or 12 above, we will want to pay your grant through a formally constituted group if your application is successful. Please tell us below which group will receive a grant on your behalf for this piece of work.		
Name of the group: See Comments above	Address:	
Please give us the details of this group's Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: Bank/Building Society: Branch: Account Number: Branch Sort Code:	
<p>Please ask the Chair of the Group or the Group's Treasurer or Chief Executive to sign below to confirm that they are willing to receive the Grant on your behalf:</p> <p>I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group.</p> <p>Name: See Comments above</p> <p>Position:</p> <p>Group/Organisation:</p> <p>Signed: _____ Date: _____</p>		
Declaration		
<p>Signature of person submitting the form: Signature: Beth Phillips (Electronic Signature)</p> <p>Name: Beth Phillips Date: 12 September 2013 Position in the group or organisation: Resident of Ambra Vale</p>		

For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form). If you are not a formally constituted group, this application must be signed by another member of your group:

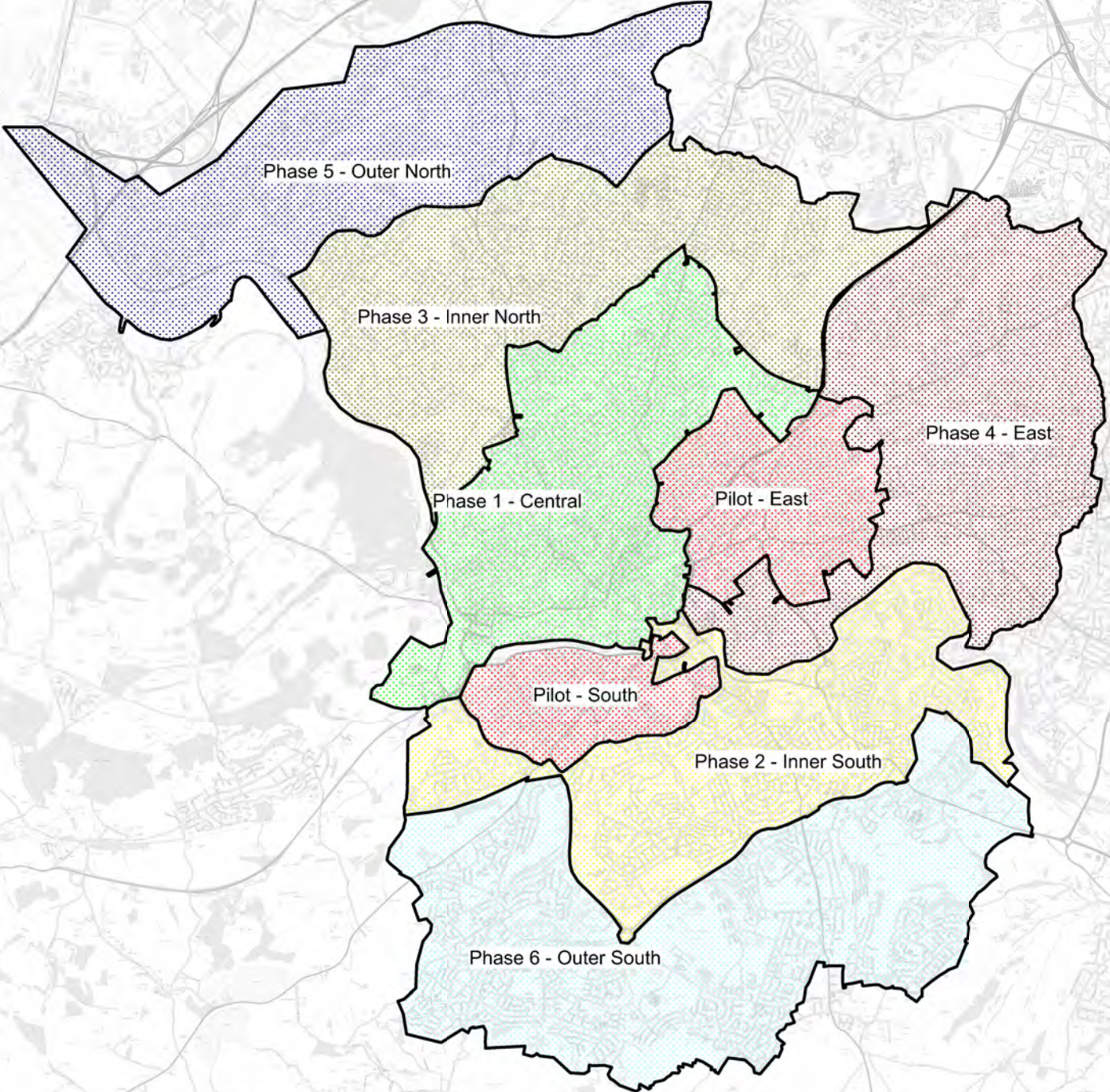
Signature:

Name:

Date:

20 mph rollout

V1 - 29/04/13



40mph - excluded

30mph - excluded

included, but require treatment

Version 6 - 29/04/13

